



Business Process Outsourcing (BPO)

Allow companies to concentrate
their resources in the core business

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The new organizational needs determined by the Covid-19 health crisis entail problems for companies both in terms of higher office structure costs and in terms of coordination and efficiency of the resources used in smart-working.

In this context, companies and their CFOs are more than ever exploring the multiple benefits of business process outsourcing (BPO) based on methodologies focused on technological innovation. BPO is defined as an organizational model designed to outsource secondary business processes to one or more external partners (outsourcers) in order to achieve a better allocation of resources and greater competitiveness in the market.

According to Data Bridge Market Research, the Business Process Outsourcing market will grow at an annual rate of 7.9% until 2028.



The greatest benefits of outsourcing management of administrative and accounting processes

▶ **MORE TIME FOR DECISION-MAKING**

BPO allows CFOs or administrative leaders to focus on core business areas and better respond to their role today.

It allows these figures to free themselves from some management activities of internal administrative departments to devote themselves more to the activities of verification, consolidation, processing and reporting of financial data to be presented to company management and stakeholders.

▶ **HIGHER QUALITY AND BETTER PERFORMANCE**

Since BPO providers' core business is to run processes to the best standards, companies have access to higher quality and better services.

▶ **OPTIMIZATION OF INTERNAL RESOURCES**

Outsourcing helps capture new external efficiencies and better reallocate internal resources to core activities, increasing efficiency and productivity, eliminating the need to specifically train internal staff and address BP turnover.

▶ **GREATER FLEXIBILITY**

Increasingly dynamic markets, increasingly stringent regulations, growth in the global market require more and more flexibility to manage changes.

The partnership with an accounting process outsourcing company offers the possibility to pay only for the services requested at a specific time or reshape them to better face the challenges of the business.

▶ **PROCESS REENGINEERING**

The decision to outsource all or some of the accounting processes is often accompanied by the possibility and opportunity of reengineering processes with the aim of simplifying some of the procedures, improving existing ones and solving inefficiencies in transactional executions.

▶ **DIGITIZATION AND AUTOMATION OF PROCESSES**

The reengineering process allows at the same time to start or otherwise favor the digital transformation of processes and the introduction of Robotic Process Automation (RPA).

▶ **PROCESS COMPLIANCE AND RISK MANAGEMENT**

The redesign of the processes allows to review and adapt compliance and therefore compliance both regulatory (for example tax, organizational model pursuant to Legislative Decree 231/2001, GDPR etc.), and technical or track standards, guidelines and internal regulations.

▶ **COST REDUCTION**

Management of smart working and cost of technologies increase the fixed costs for the management of secondary functions.

Outsourcing all or some of the processes can eliminate or reduce fixed costs and concentrate the greatest resources on the core business.

In addition, the simplification of processes can allow a lower use of execution times and the consequent reduction of costs.



Why BDO



People, expertise, quality.



OUR DIGITAL AND IT EXPERTISE

Our digital resources have excellent expertise in the use of the most modern tools for digital process management / knowledge of the most popular accounting and ERP systems such as SAP, ORACLE, NAVISION, etc.



ORGANIZATIONAL FLEXIBILITY

Our solutions have the flexibility to allow the outsourcing process to develop in optimized times and processes.



CONSOLIDATED EXPERIENCE

We are a trusted partner of companies of primary importance and highly structured in the role of support for the management of the administration, finance and control area.



QUALIFIED / SPECIALIZED PROFESSIONALS

Our professionals in the Business Services & Outsourcing (BSO) area are highly qualified and specialized in the management of administrative and accounting activities of both companies operating on the Italian and foreign markets. Thanks to the experience gained and training in digitized processes, our staff boasts a high know-how in services to support business functions that can also represent a valuable point of reference for the study and improvement phases of processes.



LOWER COSTS FOR THE START-UP PHASE

Our professionals have the right skills and expertise to be immediately operational in the on-boarding and start-up phase and can also support all phases of testing of new solutions both process and software.



CERTIFIED QUALITY

Quality standards to ensure the best support services for Business Process Outsourcing.

Our services



Our BPO solutions are tailored to customer needs. We support our clients in the management of some or all of the tasks of the accounting processes of the Administration, Finance and Control area. In particular, we support customers in the processes of:

ORDER TO CASH

Customer Master File Management

- Customer creation and VAT validation
- Customer data maintenance
- Customer credit limits

On order boarding

- Loading sales orders and checking vs contracts, calculating prices

Billing management

- Preparation
- Billing and sending SDI
- Exception management and credit/debit note rebilling

Customer after-sales Management

- Customer follow-up, payment reminders
- Supply of supporting documents
- Communications to customers

RECORD TO REPORT

Reconciliation Management

- Loading account statements
- Clearing of bridging accounts
- Intercompany reconciliations
- Management of integration and settlement writings
- Balance sheet reconciliation (Account Management)

PROCURE TO PAY

Master File Vendor Management

- Vendor creation
- Vendor data maintenance

Purchase order Management

- Create purchase order
- Open purchase orders and follow-up

Processing invoices received

- Receiving from the SDI and recording invoices
- Trouble shooting
- Expense report management
- "Self-invoicing" management on behalf of your suppliers

Payment Management

- Payment Processing
- Reconciliation

FINANCIAL CLOSING & REPORTING

Financial statements and reporting

- Month-end closing
- Preparation of the financial statements
- IFRS Report Processing
- Preparation of consolidated financial statements



Contatti:

BDO

Viale Abruzzi, 94
20131 Milano
Tel. 02 58 20 10

bs0@bdo.it

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